

**Nevada Chapter Councilor Report
ALA Midwinter Meeting
January 23-28, 2009
Denver, Colorado**

Saturday, January 24, 2009

Library Support Staff Certification Program (LSSCP):

I attended an open forum that was conducted by the LSSCP Advisory Committee. The committee will begin accepting applications for participation in the LSSCP on January 01, 2010 (pending ALA Executive Board approval in July, 2009). The following is an abridged version of *Frequently Asked Questions About the Library Support Staff Certification Program*:

- 1. What is the Library Support Staff Certification Program?** The American Library Association received a grant from the Institute for Museum and Library Studies to develop a national certification program. The Western Council of State Libraries is a partner.
- 2. Why is this program needed?** It addresses the needs of library employees who work as library support staff (LSS) for a national certification program to help the profession standardize expectations for LSS; help LSS master critical job competencies; provide guidance for LSS training curriculums; and articulate job requirements.
- 3. How will the LSSCP benefit the library profession?** It will benefit the individual, institution and library user. Certification holders will have positive proof of their mastery of vocational competencies and a broader understanding of their work/functional area and its role in the library and the field of librarianship.
- 4. What is the overall philosophy of the project?** Voluntary; user-friendly; affordable; flexible; portable from state-to-state; certification will be based on a set of competencies.
- 5. How is Library Support Staff defined?** LSS is defined as anyone who works in a library and does not have a Master's Degree in Library Science and who wishes to participate in the LSSCP.
- 6. Who is the target audience for the national certification program?** Anyone who has a high school diploma or equivalent, worked for one year in a library and wishes to obtain or validate competencies as defined by LSSCP.
- 7. For what types of libraries are the competencies focused?** The competency sets are focused on knowledge and skills for staff in public and academic libraries.
- 8. Who is involved in developing the LSSCP?** ALA, western Council of State Libraries and several divisions and round tables of ALA (ASCLA, ALCTS, PLA, LLAMA, RUSA, ACRL, LSSIRT, COE).
- 9. Are the Advisory Committee meetings open?** Yes. The committee meets on the Thursday prior to ALA meetings.

10. **What is the ALA-APA?** It is a service organization to the American Library Association and the library community, created to enable certification of individuals in specializations beyond the first professional degree, and to work for better salaries, pay equity and increased status for librarians and other library workers.
11. **What are the competencies?** Required—Foundations of Library Services; Communication and Teamwork; Technology. Electives—Access Services; Adult Readers Advisory Services; Reference and Information Services; Supervision and Management; Technical Services; Youth Services.
12. **May I see the competencies?** The competencies may be viewed at www.ala-apa.org/lsscp.
13. **May I receive credit for my experience working in a library?** Perhaps. Please the Recommendations for Assessment on the website.
14. **Do I have to be a member of ALA to participate in LSSCP?** No, anyone may participate in LSSCP if s/he meets the eligibility criteria. However, non-ALA members may be asked to pay a higher fee.
15. **How will LSSCP relate to state certification programs?** The LSSCP Advisory Committee hopes that state certification programs will evaluate the competencies and LSSCP certification program. States could adopt the LSSCP.
16. **Where will I be able to get training in the competencies?** We anticipate that there will be many opportunities for learning experiences in the areas of the competencies. LSSCP will be inviting several library-related agencies to provide courses.
17. **What will it cost to be certified?** Although the cost has not been determined, it will be affordable for enrollees.
18. **When will I be able to enroll in the program?** The program will be presented for approval to the LAL Executive Board at the July, 2009 Annual Conference. If approved, LSSCP will accept candidates in January, 2010.
19. **How long will it take for me to be certified?** Candidates will have four years to satisfy the competencies.
20. **How do I keep informed about the project?** Visit www.ala-apa.org/lsscp.
21. **How do I contact the Project Directors?**

Nancy Bolt
 303-642-338
 303-905-9347 (cell)
nancybolt@earthlink.net

Karen Strege
 206-829-8821
 206-407-9756 (cell)
kstrege@msn.com

Sunday, January 25, 2009

ALA Council/Executive Board/Membership Information Session:

The following reports were presented at this session:

- ❖ Budget Analysis and Review Committee (BARC), James (Jim) G. Neal, Chair, **ALA CD #33**
 - Budget Update for Three Months ending 11/30/08
 - Total ALA Revenue--\$11.1 million
 - Less than budget by \$266,617
 - Total ALA Expenses--\$12.6 million
 - Less than budget by \$780,392
 - ALA Net Revenue—(-\$1.5 million) (-25.2%)
 - This is the typical Revenue/Expense/Net pattern for this time period
 - Cash and Investments--\$19.3 million
 - Endowment Fund--\$22.6 million
 - Down from \$31.3 million (27.7%)
 - The S & P 500 Index down 38.5%
 - Total Assets--\$60.7 million
 - Less than November 2007 by \$8.8 million (-12.7%)
 - Lower due in part to lower accounts receivable balances and a lower investment balance in response to market conditions.
 - Total Liabilities--\$36.6 million
 - Less than November 2007 by \$224,552 (0.6%)
 - Net Assets--\$24.1 million
 - Less than November 2007 by \$9.1 million (-27.3%)
 - General Fund Revenue--\$4.8 million
 - Less than budget by \$649,780 (-12.0%)
 - Less than the same time FY07 by \$378,575 (-7.4%)
 - General Fund Expenses--\$6.1 million
 - Less than budget by \$658,210 (-9.7%)
 - More than the same time FY07 by \$30,235 (0.5%)
 - General Fund Net Revenue Loss—(-\$1.3 million)
 - Right on the budget target of (-\$1.3 million) (-0.6%)
 - Role of BARC
 - To review the proposed budget, as forwarded by the ALA Executive Board, in the context of the ALA strategic plan, annual priorities and budget assumptions; to review the financial performance of the Association and the budget impact of potential actions of ALA Council; to make budget recommendations to the ALA Executive Board and to report to Council regarding budget analysis and process.
-
- ❖ ALA Endowment Trustees Report, Daniel J. Bradbury, Chair, Endowment Trustees, **ALA CD #16**
 - Endowment Fund Performance: For the twelve months ended 12-31-08 the value in the ALA Endowment fund declined by \$7.8 from \$31.2 million to

\$23.4 million. This resulted in a negative return of -24.1% compared to the portfolio's benchmark, which was a negative -24.7%

- **Alliance Bernstein**—Core manager—reported a loss -44.6% compared to its benchmark of -37.0%. Performance this year was hurt by financial holdings in Fannie Mae and Lehman Brothers, although they benefited from holdings in Bank of America, Charles Schwab and JPMorgan Chase.
- **Marisco**—Large Cap Growth manager—reported a loss of -39.8% compared to its benchmark of -38.4%. Performance, like Alliance, was hurt by holdings in the financial sector with Morgan Stanley, Goldman Sachs and MasterCard. However, they also benefited from similar holdings in Wells Fargo and US Bancorp.
- **Blackrock**—Large Cap Value manager—reported a loss of -34.0% compared to its benchmark of -39.2%. Blackrock was on the positive side of the financial crisis as the portfolio benefited from holdings in JPMorgan Chase, Capital One, UNUM, Provident and Bank of America. However, they were hurt badly by the turnaround in the fortunes for energy as Valero Energy, Marathon and Occidental Petroleum all suffered significant losses.
- **NFJ**—Small Cap manager—reported a loss of -24.7% compared to its benchmark (Russell 2000 Value) which lost -28.9%. Small caps as a whole did better than the general market and NFJ did 17% better than its own index.
- **Lazard**—International manager—reported a loss of -32.2% compared to its benchmark (MSCI EAFE) of -43.3%. Lazard is by nature a defensive manager in a volatile asset class, which is why they were hired. As such they protect on the down side but won't realize as much of the markets rise when things turn positive.
- **Heitman**—REIT manager—reported a loss of -39.8 compared to its benchmark (Wilshire Real Estate Securities) which also reported a log of -39.8%. Based on conversations with the managers a compelling case for expanding our exposure in this area has been presented. Just like in 2006 when they suggested that we reduce our exposure in this asset category due to overvaluations, they are now suggesting that valuations have never been lower and represent an extraordinary buying opportunity.
- **PIMCO**—Fixed Income manager—reported a gain of 2.2%. They continue to overweight government and AA securities with maturities in the 1-5 year range. This is the second year in a row that fixed income has outperformed equities as an asset class.
- **Ariel Capital**—SRI (Socially Responsible Investment) manager—reported a loss of -41.3%. Ariel's performance was hurt by holdings in CBS Corporation and CB Richard Ellis Group and others related to the financial services industry.

- ❖ 2009 Nominating Committee Report, Susan S. DiMattia, Chair, **ALA CD #26-ALA CD #26.1**
 - 2009 ALA Candidates for President-Elect
 - Kenton L. Oliver, Executive Director, Stark County District Library, Canton, OH
 - Roberta A. Stevens, Outreach Projects and Partnerships Officer, Library of Congress, Washington, D.C.
 - 2009 ALA Candidates for Councilor-at-Large
 - 57 candidates were chosen to run by the Nominating Committee
 - In addition, 14 sitting ALA Councilors opted to run by petition

- ❖ President's Report, Jim Rettig, ALA President, **ALA CD #21**

- ❖ President-Elect's Report, Camila A. Alire, ALA President-Elect, **ALA CD #29**

Sunday, January 25, 2009

ALA Council I

Sunday, January 25, 2009

10:45am-12:15pm

Colorado Convention Center, Four Seasons Ballroom

Denver, CO

ADOPTED, ALA CD#2, 2008 ALA Annual Conference Council Minutes.

APPROVED, the following slate of candidates for the ALA Executive Board Election: **Patricia M. Hogan**, Administrative Librarian, Poplar Creek Public Library Dist., Streamwood, IL; **Stephen L. Matthews**, Librarian, Currier Library, Foxcroft School, Middleburg, VA; **Courtney L. Young**, Reference Librarian & Associate Professor of Women's Studies, Pennsylvania State University, Monaca, PA; **John C. Sandstrom**, Manager, Collection Development & Acquisition, El Paso (TX) Public Library; **J. Linda Williams**, Coordinator, Library Media Services, Anne Arundel County Public Schools, Annapolis, MD; **Sylvia K. Norton**, School Library/Technology Planning Coordinator & State E-Rate Coordinator, Maine State Library, Augusta, ME. **Marilyn L. Hinshaw**, Executive Director, Oklahoma District Library System, Muskogee, OK and **Ling Hwey Jeng**, Professor and Director, School of Library And Information Studies, Texas Woman's University, Denton, TX, were nominated from the Council floor. (ALA CD#11)

VOTED, To adopt the following action item contained in ALA CD#25, Constitution and Bylaws Committee Report:

That ALA Bylaw Article I, Section 7(a) be moved to Article IX as a new Section 1, retaining its current language with all current Article IX sections renumbered accordingly.

That ALA Bylaw Article I, Section 7(b) be moved to Article II as new Section 1, retaining its current language with all current Article II sections renumbered accordingly.

That ALA Bylaws Article I be revised by replacing the current language with the following:

ALA Bylaw Article I. Membership

Sec. 1. Classification of Membership. Membership of the Association shall consist of:

Personal Members: any person who has completed the process of joining the Association as an individual or on whom membership has been conferred by the Association.

Chapter Members: any legally constituted state, territorial, or regional library association that has been granted chapter status by action of Council under Article V, Section 1(c) of the Bylaws.

Organization Members: Non-profit libraries and nonprofit schools conducting programs of library education; library associations; affiliated organizations; foreign organizations; and non-profit organizations other than libraries and library schools.

Corporate Members: For-profit companies and organizations interested in supporting the work of the Association and electing to pay dues set in accordance with Section 2 of this Article.

Sec. 2. Categories and Dues. Categories within each classification of membership in the Association may be established by the Council upon recommendation by the Executive Board.

Dues for personal members shall be set by the Executive Board with approval by a vote of the Council and subject to a mail vote of the personal members. Dues for Chapter Members, Organization Members, and Corporate Members shall be set by Council upon recommendation of the Executive Board. (Note: See Policy 12.)

Members falling into two or more categories of membership shall pay the highest applicable dues and shall receive corresponding privileges.

The membership year for any member of the Association and its divisions and round tables shall be twelve consecutive months effective the first day of the month following receipt of dues payment.

Sec. 3. Rights and Privileges. Perquisites of membership shall be set by Council upon recommendation of the Executive Board. Only personal members of the Association shall have the right to vote, petition, hold office, and participate in membership meetings.

Sec. 4. Upon approval of the Executive Board, special promotional membership rates may be made available from time to time.

Sec. 5. The category to which any personal member belongs, except Honorary and Life Members, shall not be specified in the Directory and shall be regarded as confidential.

Sec. 6. Unpaid dues. Members whose dues are unpaid upon the expiration date of their membership year and who shall continue such delinquency for ~~one~~ **two months** after notice of the same has been sent, shall be dropped from membership. Lapsed members shall be reinstated upon payment of dues for the current membership year.

REFERRED, ALA CD#36, Resolution on the Connection Between the Recent Gaza Conflict and Libraries, to the ALA International Relations Committee. The resolution read: "That the American Library Association:

1. Calls for the protection of libraries and archives in Gaza, and urges the US Government to support the United States Committee of the Blue Shield in upholding the 1954 Hague Convention for the Protection of Cultural Property in the Event of Armed Conflict.
2. Calls on the US Government to strenuously work for an immediate permanent ceasefire.
3. Calls on the US Government to work toward disarmament in the region.
4. Transmits this resolution to the U.S. President, U.S. Secretary of State, all members of the U.S. Congress, the U.S. Committee of the Blue Shield, the library press, and other appropriate individuals and organizations.

Monday, January 26, 2009

ALA-APA Council

Monday, January 26, 2009, 10:15am-11:15am

Colorado Convention Center

Denver, CO

ADOPTED, APACD #13, Proposed Revision to ALA-APA Council Resolutions, to take effect at the 2009 Annual Conference, as follows:

[Language struck from the current ALA-APA Guidelines for Preparation of Resolutions for Council has a double strikethrough. Additional language added is in italics.]

ALA-APA Council Resolutions: Guidelines for Preparation of Resolutions to ALA-APA Council

The following guidelines are addressed to individuals and units preparing resolutions to come before ALA-APA Council.

Definition: A resolution is a main motion, phrased formally, with (a) whereas clauses, stating the background and reasons for a proposed policy, advocacy position, or action), followed by (b) Resolved clauses in numbered order (stating the proposed policy, advocacy position, or action). A standard template for resolutions is provided at the end.

1. A resolution should be complete so that, upon passage, it becomes a clear and formal expression of the opinion or will of the assembly.
2. Resolutions, including memorials, tributes, and testimonials, must show the initiating unit, mover, and seconder. ~~Local telephone numbers must be given for movers and seconders. Committee resolutions need no second.~~ *and provide specific contact information from submitting parties. A resolution without a sponsor will not be presented.*
3. The resolution should address ~~only one topic or issue.~~ *a specific topic or issue, use concise direct language, conform to proper grammar, and present an affirmative identifiable action.*
4. The terms used in a resolution should be readily understandable or have specific definition.
5. ~~The intent, objective, or goal of the resolution should be clear to all. The resolution form should state whether the resolution sets forth a general policy, an ALA-APA viewpoint, or a specific call for action.~~ *The intent, objective or goal of the resolution should be clear and purposeful.*
6. ~~All ALA-APA position statements shall set forth their relationship to librarians and other library staff.~~ *Resolutions should clearly support ALA-APA's mission, core values and/ or strategic directions.*

7. If the resolution calls for a specific action or course of action in certain circumstances, the resolution should specify the resources needed to carry out the directive.
8. If the resolution calls for specific action or program with a timetable, the timetable shall be clear and achievable.
9. ~~If the resolution is addressed to or refers to a specific group or groups, it shall name the group or groups in the "resolved" clause.~~ *Resolved clauses at the end of a resolution gain in clarity, brevity and are easier to read by following the resolution methodology of Congress and other deliberative bodies. The new suggested wording states the resolved phrase only once: "Now therefore be it resolved by the [acting body, e.g. ALA, some committee etc.], that..." after which each separate resolved is stated directly in numbered order without repeating "be it resolved by...". (See sample on p. 5)*
10. ~~The mover of a resolution shall state on the resolution form whether the resolution amends or creates policy and shall identify the policy being changed and/or indicate the portion of the resolution to be cited as policy. If a policy set forth conflicts with another policy, provision to resolve the conflict shall be made. All "Resolved" clauses within a resolution should also use the objective, rather than the subjunctive (e.g. "Now therefore be it resolved by the [American Library Association], that, 1. Supports... 2. Provides ..." NOT the subjunctive form of the verb "Resolved that the American Library Association, 1. Support... 2. Provide...")~~
11. *If the resolution is addressed to or refers to a specific group or groups, it shall name in full the group or groups in both the 'resolved' and 'whereas' clauses followed by the acronym in parenthesis. Thereafter the acronym may be used.*

Process:

1. *All resolutions submitted by Council members must be sent to the ALA-APA Resolutions Committee for review and must be accompanied by a completed ALA Resolution Form.*
2. *All resolutions must be submitted either by a voting member of ALA-APA Council, or a member of an ALA -APA Committee or appointed body, reporting recommendations to ALA-APA Council, ~~memorial resolutions, tributes, and testimonials may be exempted from this guideline.~~*
3. *All resolutions, including memorials, tributes, and testimonials, must show the initiating unit, mover, and seconder. Local telephone numbers must be given for movers and seconders.*
4. ~~The rules of ALA-APA Council require submission of resolutions 24 hours prior to presentation to ALA-APA Council to allow time for reproduction and distribution. Resolutions must be submitted 24 hours prior to presentation to ALA-~~

APA Council to allow time for reproduction and distribution. If there are fewer than 24 hours between the adjournment of one Council session and the convening hour of the final Council session, resolutions may be submitted within 90 minutes following adjournment of that first Council session.

5. *The ALA-APA Resolutions Committee must submit to the Executive Director and the ALA-APA Budget Analysis and Review Committee (BARC) all resolutions deemed to have fiscal implications at least 24 hours before they appear on the Council agendas so that BARC can provide fiscal information as required in by ALA policy. Standing committees of ALA-APA and ALA-APA Council presenting resolutions to Council will follow the same process of submission to the Executive Director and BARC. Committee resolutions need no second.*
6. Memorial resolutions, tributes, and testimonials will be presented to ALA-APA Council at the beginning of the last session of ALA-APA Council at each Midwinter Meeting and Annual Conference:
 - a. If copies are to be sent to other parties, the maker of the resolution shall provide names and addresses.
 - b. All memorial resolutions, tributes, and testimonials should be seconded.
 - c. Presiding officer will read the names of persons/organizations recognized by a formal resolution; the names will be displayed on the screen and copies of each resolution will be available at the information table.
7. ALA-APA Council members may submit a resolution or resolutions prior to the Annual Conference or Midwinter ALA-APA Council meetings by communicating the resolution to the chair of the ALA-APA Council Resolutions Committee through electronic mail or other means of information transfer.

Tuesday, January 27, 2009

ALA Council II

Tuesday, January 27, 2009, 9:15am-12:45pm

Colorado Convention Center

Denver, CO

APPROVED, the FY2010 programmatic priorities (ALA CD#13, FY2010 Programmatic Priorities) for the American Library Association:

- Diversity
- Equitable Access to Information and Library Services
- Education and Lifelong Learning
- Intellectual Freedom
- Advocacy for Libraries and the Profession
- Literacy
- Organizational Excellence

MOVED, To approve ALA's Core Competences of Librarianship as a policy of the Association and as an important component of the revision of the Association's accreditation standards.

ADOPTED, The following three (3) amendments to ALA CD#10:

1G. The legal framework within which libraries and information agencies operate. That framework includes laws relating to copyright, privacy, (add: **freedom of expression,**) equal rights (e.g., the Americans with Disabilities Act), and intellectual property.

5D. Information literacy/information competence techniques and methods, (add: **numerical literacy, and statistical literacy.**)

(Add: **8E. The concepts behind, issues relating to, and methods for, principled, transformational leadership.**)

DEFEATED, The following three (3) amendments to ALA CD#10:

(1)To refer ALA CD#10 to Committee on Accreditation (COA) with a request that it report back to Council at the 2009 Annual Conference on how the concepts in the proposed Core Competences might be incorporated into the existing language of the Standards for Accreditation of Master's Programs in Library & Information Studies (2008) Standard 1.2.1.

(2) **To add: 9. Diversity and Equity**

9A. The principles of accountability in service and application of diversity.

9B. The methods to serve people of diverse cultural, language, disability, and socio-economic background

9C. Adopt a true community of spirit and purpose based on mutual respect and caring.

9D. The principles of equality and diversity.

9E. The needs of underserved through library policies and practice.

9F. Commitment to the highest standards of civility and decency towards all.

9G. Reject all manifestation of prejudice, stereotyping, and discrimination on the basis of race, age, sex, sexual orientation, gender identity, gender expression, creed, color, religious background, national origin, language of origin or disability.

(3) 1B: The role of library and information professionals in the promotion of democratic principles, (**add: social responsibility,**) and intellectual freedom (including freedom of expression, thought, and conscience)

ADOPTED, The ALA's Core Competences of Librarianship, ALA CD#10, as amended, as a policy of the Association and as an important component of the revision of the Association's accreditation standards.

MOVED, The approval of ALA CD#35, Recommendation #1, which read: "Encourage all units of the Association to engage in active experimentation with providing electronic access to non-governance activities. Non-governance activities include such things as conferences, pre-conferences, programs, major addresses, awards ceremonies, and other sessions during which official Association business is not conducted. Experimentation should be with regard both to types of access provided, and to fiscal models for supporting such access. To assist in evaluation, information about participation, satisfaction, actual cost, overhead, etc. should be kept and analyzed, and shared with the Budget Analysis and Review Committee." (ALA CD#35, Item #1, Task Force on Electronic Member Participation)

DEFEATED, A motion to refer the entire report, ALA CD#35, Task Force on Electronic Member Participation Report, to the Budget Analysis and Review Committee (BARC) and the Committee on Organization (COO).

APPROVED, ALA CD#35, Recommendation #1, which read: “Encourage all units of the Association to engage in active experimentation with providing electronic access to non-governance activities. Non-governance activities include such things as conferences, pre-conferences, programs, major addresses, awards ceremonies, and other sessions during which official Association business is not conducted. Experimentation should be with regard both to types of access provided, and to fiscal models for supporting such access. To assist in evaluation, information about participation, satisfaction, actual cost, overhead, etc. should be kept and analyzed, and shared with the Budget Analysis and Review Committee.” (ALA CD#35, Item #1, Task Force on Electronic Member Participation)

APPROVED, ALA CD#35, Recommendation #2, A new interpretation of ALA Policy 7.4.4 (Open Meetings) as follows:

Interpretation of the Policy on Open Meetings (7.4.4)

The policy on Open Meetings, 7.4.4., reads as follows:

“All meetings of the American Library Association and its units are open to all members and to members of the press. Registration requirements apply. Closed meetings may be held only for the discussion of matters affecting the privacy of individuals or institutions.”

APPROVED, ALA CD#35, Recommendation #3, Policy on Open Activities, which address the openness of between-meeting activities of committees and boards:

Policy on Open Activities, # TBD

All activities of the committees, boards, etc. of the American Library Association and its units should be conducted as openly as is feasible. Therefore, it shall be the policy of the American Library Association that all governance related activities, sponsored by the ALA or one of its units, taking place outside of official meetings should be accessible to the membership of the sponsoring body. As with ALA’s Open Meetings Policy, #7.4.4, the primary purpose of the policy on Open Activities is to facilitate transparency of the Association’s governance. The policy is intended to cover all activities of committees, boards, etc. of the Association and its units that take place between the meetings held at the Midwinter Meeting and Annual Conference and other official meetings scheduled between conferences. Activities such as communications, mailings, emails, discussion lists, blogs, etc. which do not meet the definition of a meeting, ALA Policy, #7.4.1, are examples of activities covered by this policy. Exceptions to this Open Activity Policy are permissible for committees, boards, etc. whose discussions frequently touch on matters of privacy regarding individuals, institutions, and/or organizations, or where, in the opinion of the body, its work would be hindered by open

member accessibility to discussions. (ALA CD#35, Task Force on Electronic Member Participation Report, Recommendation #3)

****APPROVED**, ALA CD#35, Recommendation #4, The elimination of Policy 6.16 (Virtual Members). In its place, enable appointment of full committee members who may attend meetings virtually only. Make no new committee appointments or reappointments to ALA-level committees under Policy 6.16 after January, 2009, and COO should not authorize addition of ALA-level committee members under Policy 6.16 after January, 2009. (Implementation of this recommendation requires revisions to Policy 4.5 (contained in Recommendation 5, CD #35.5). In preparation for implementation of this recommendation, charge the new task force described in ALA CD#35, Recommendation #16 to make recommendations concerning issues such as appointment procedures, limitation to proportion of "e-participating" members on a committee; establishment of quorum, and any other measures specifically dealt with by Policy 6.16. The new task force should also address issues such as the extent of the Association's responsibility to provide electronic access for committee members to meetings of their committee, and the responsibility of those participating electronically to support their own access to meetings. Additionally, the new task force should consider whether a separate policy, specifically authorizing the appointment of committee members whose attendance will be electronic only needs to be written, or if revision of Policy 4.5 is sufficient. If a separate policy or additional change to existing policy is needed, the new task force should write it.

****NOTE:** Council also took further action on Recommendation#4--see pages 21-23 of this report.

Wednesday, January 28, 2009

ALA Council III

Wednesday, January 28, 2009, 8:00am-12:30pm

Colorado Convention Center

Denver, CO

ADOPTED, The following memorials for Maureen (Molly) Morris, MR#1; Mary Elizabeth Nation, MR#2; John Updike, MR#4; and Senator Claiborne Pell, MR#5.

ADOPTED, The following tributes: 60th Anniversary of the International Relations Round Table, TR#1; and Gil Baldwin, TR#2.

ELECTED, To three-year terms (2009-2012) on the Executive Board were: Patricia M. Hogan; Administrative Librarian, Poplar Creek Public Library Dist., Streamwood, IL; Stephen L. Matthews; Librarian, Currier Library, Foxcroft School, Middleburg, VA; and Courtney L. Young, Reference Librarian & Associate Professor of Women's Studies, Pennsylvania State University, Beaver Campus, Monaca, PA (ALA CD#11.2, Tellers Report).

APPROVED, The revisions to the following two (2) Interpretations of the Library Bill of Rights:

1. Challenged Materials, ALA CD #19.1
2. Restricted Access to Library Materials, ALA CD #19.2.

APPROVED, The adoption of the following new Interpretation of the Library Bill of Rights:

1. Services to Persons with Disabilities, ALA CD #19.3

ADOPTED, ALA CD#20.1, Resolution Commending President Barack Obama on His Commitment to Openness and Transparency in Government, which read: "That the American Library Association commends President Barack Obama for recognizing the importance of openness, transparency, and accountability in government by signing an executive order on Presidential Records and presidential memoranda on the Freedom of Information Act and Transparency and Open Government on his first day in office and looks forward to continuing to work with the Administration to advance public access and the public's right to know." (Committee on Legislation Report, ALA CD#20-20.2)

ADOPTED, ALA CD#20.2, Resolution in Support of the Reauthorization of the Library Services and Technology Act, which read: "That the American Library Association urges the United States Congress to reauthorize the Library Services and

Technology Act (LSTA) in a timely manner.” (Committee on Legislation Report, ALA CD#20-20.2)

VOTED, To replace ALA CD#36, Resolution on the Connection Between the Recent Gaza Conflict and Libraries, which read:

“That the American Library Association

1. Calls for the protection of libraries and archives in Gaza and Israel, and urges the US Government to support the United States Committee of the Blue Shield in upholding the 1954 Hague Convention for the Protection of Cultural Property in the Event of Armed Conflict.
2. Calls on the U.S. government to work for a permanent peace in the region.
3. Transmits this resolution to the U.S. President, U.S. Secretary of State, all members of the U.S. Congress, the U.S. Committee of the Blue Shield, and other appropriate individuals and organizations.”

with

ALA CD#18.1, Resolution on the Connection Between the Recent Gaza Conflict and Libraries, which read:

“That the American Library Association

1. Calls for the protection of libraries and archives in Gaza and Israel, and urges the US Government to support the United States Committee of the Blue Shield in upholding the 1954 Hague Convention for the Protection of Cultural Property in the Event of Armed Conflict.
2. Calls on the U.S. government to continue working for a permanent peace in the region.
3. Transmits this resolution to the U.S. President, U.S. Secretary of State, all members of the U.S. Congress, the U.S. Committee of the Blue Shield, and other appropriate individuals and organizations.”

DEFEATED, A motion to delete the 2nd Resolved clause from ALA CD#18.1, Resolution on the Connection Between the Recent Gaza Conflict and Libraries.

DEFEATED, A motion to amend ALA CD#18.1, Resolution on the Connection Between the Recent Gaza Conflict and Libraries by adding the following wording to the end of the 2nd Resolved clause: **“...to protect the valuable historical and cultural artifacts of the region.”**

ADOPTED, ALA CD#18.1, Resolution on the Connection Between the Recent Gaza Conflict and Libraries, which read:

“That the American Library Association

1. Calls for the protection of libraries and archives in Gaza and Israel, and urges the US Government to support the United States Committee of the Blue Shield in upholding the 1954 Hague Convention for the Protection of Cultural Property in the Event of Armed Conflict.
2. Calls on the U.S. government to continue working for a permanent peace in the region.
3. Transmits this resolution to the U.S. President, U.S. Secretary of State, all members of the U.S. Congress, the U.S. Committee of the Blue Shield, and other appropriate individuals and organizations.”

VOTED, To adopt the following five (5) action items contained in ALA CD#27, Committee on Organization Report (COO):

Item #1. The name of the ALA Library Advocacy Committee (LAC) be changed to ALA Committee on Library Advocacy (COLA).

This change, requested by the committee, will create a better acronym, allowing this important new committee to create a stronger identity within ALA.

Item #2. The name of the Orientation, Training, and Leadership Development Committee (OTLD) be changed to the Training, Orientation and Leadership Development Committee (TOLD)

Item #3. The charge to ~~OTLD~~ TOLD be revised as follows: To plan and coordinate *training*, orientation, ~~training~~ and leadership development for member leaders at all levels across the Association; to inventory training and orientation modules in divisions, round tables, and other Association groups; and to coordinate the ALA committee internship program.

The charge to the Membership Committee be revised as follows:

To establish general policies, programs, and procedures to secure new members; to be responsible for the implementation of these programs; to coordinate membership promotion activities of all units and chapters of the Association; ~~to coordinate the ALA committee internship program~~; to make recommendations concerning membership dues; and to serve the Association as a sounding board on membership.

Item #4. A new division, which combines the current ALA Division, Association for Library Trustees and Advocates (ALTA) and Friends of Libraries USA (FOLUSA) be created to be named the Association of Library Trustees, Advocates, Friends and Foundations (ALTAFF) and approve this new division's statement of responsibility which has been approved by the members of ALTA.

The new statement is:

Purposes and Responsibilities

Section 1. The purpose of the ALTAFF is to support the development of effective library service for all types of communities and in all types of libraries.

Section 2. In the discharge of this purpose ALTAFF will assist the efforts of all those who govern libraries, raise money for libraries, promote libraries and advocate for libraries.

Section 3. ALTAFF has the specific responsibility for:

- a. Educating through a continuing and comprehensive program for Library Trustees to enable them to discharge their responsibilities in a manner best fitted to benefit the public and the libraries they represent.
- b. Encouraging and assisting the formation of and development of Friends of the Library groups and Library Foundations.
- c. Providing a means for Trustees to have access to information and ideas that will prove useful to them in the governance of their libraries.
- d. Providing Friends of Library groups and Library Foundations access to information and ideas that will prove useful to them in fundraising, library promotion and the operation of their organizations.
- e. Promoting strong state and regional Trustee and Friends of Library organizations.
- f. Providing to all who value libraries the materials and support they need to be effective advocates for their libraries on the local, state, and national levels.
- g. Making the public aware of the existence of formalized citizen groups such as Trustees, Friends of Library groups and Library Foundations and the services they perform to encourage and develop expanded citizen participation in the support of libraries across the country.

The Boards of Directors of ALTA and FOLUSA have both voted their desire to join their respective memberships and missions to form a strong voice within ALA for trustees, friends, corporate friends, library foundations and

other advocates. The ALTA membership has approved a new name and new bylaws, incorporating the expanded mission and membership.

Item #5. That the composition of the Committee on Legislation be expanded from 10 to 15 members.

ADOPTED, ALA CD#14, The revised Guidelines for Preparation of Resolutions for Membership Meetings, as follows:

[Language struck from the Guidelines for Preparation of Resolutions for Membership Meetings has a double strikethrough . Additional language added is in italics.]

[Note that the preamble language currently included in Policy 7.4.10 will be retained.]

Guidelines for Preparation of Resolutions for Membership Meetings
Policy 7.4.10 [Proposed Revised]

The following guidelines are addressed to individuals and units preparing resolutions to come before ~~Council~~ *Membership Meetings*.

Definition: A resolution is a main motion, phrased formally, with (a) “whereas” clauses, stating the background and reasons for a proposed policy, advocacy position, or action), followed by (b) “Resolved” clauses in numbered order (stating the proposed policy, advocacy position, or action). A standard template for resolutions is provided at the end.

CONTENT:

1. A resolution must be complete so that, upon passage, it becomes a clear and formal expression of the opinion or will of the assembly.
2. Resolutions, including memorials, tributes, and testimonials, must show the initiating unit, mover, and seconder and provide specific contact information from submitting parties. A resolution without a sponsor will not be presented.
3. The resolution should address a specific topic or issue, use concise direct language, conform to proper grammar, and present an affirmative identifiable action.
4. The terms used in a resolution should be readily understandable or have specific definitions.

5. The intent, objective or goal of the resolution should be clear and purposeful.
6. Resolutions should clearly support ALA's mission, core values and/or strategic directions.
7. All whereas clauses that relate to an ALA policy, must include a parenthetical notation of the title of the policy and the section where it can be found in the ALA Handbook
8. If the resolution calls for specific action or program with a timetable, the timetable shall be clear and achievable.
9. Resolved clauses at the end of a resolution gain in clarity, brevity and are easier to read by following the resolution methodology of Congress and other deliberative bodies. The new suggested wording states the resolved phrase only once: "Now therefore be it resolved by the [acting body, e.g. ALA, some committee etc.], that..." after which each separate resolved is stated directly in numbered order without repeating "be it resolved by...".
10. All 'Resolved' clauses within a resolution should also use the objective, rather than the subjunctive (e.g. "Now therefore be it resolved by the [American Library Association], that, 1. Supports... 2. Provides ..." NOT the subjunctive form of the verb "Resolved that the American Library Association, 1. Support... 2. Provide...")
11. If the resolution is addressed to or refers to a specific group or groups, it shall name in full the group or groups in both the 'resolved' and 'whereas' clauses followed by the acronym in parenthesis. Thereafter the acronym may be used.

PROCESS:

1. All resolutions submitted ~~by Council members~~ must be sent to the ALA Resolutions Committee for review and must be accompanied by a completed ALA Resolution Form.
2. *Any member of the American Library Association may prepare and submit for consideration resolutions at a membership meeting.*
~~All resolutions must be submitted by either a voting member of Council or an ALA Committee chair; memorial resolutions, tributes, and testimonials are exempted.~~

3. All resolutions, including memorials, tributes, and testimonials, must show the initiating unit, mover, and seconder. Local telephone numbers must be given for movers and seconders.
4. Resolutions must be submitted for review by the Council Committee on Resolutions ~~24 hours prior to presentation to Council~~ at least *six hours prior to the convening of the membership meeting* to allow time for reproduction and distribution. Members assembled at any membership meeting may waive the submission time requirements by a majority vote. ~~If there are fewer than 24 hours between the adjournment of Council II and the convening hour of Council III, resolutions may be submitted within 90 minutes following adjournment of Council II.~~
5. *All resolutions approved by the membership will be presented to the next meeting of Council by the chair of the Resolutions Committee. The chair will indicate which membership resolutions are clearly policy matters. The presiding officer of Council will call for Council's guidance on the disposition of each membership item in turn. The Resolutions Committee must submit to the Executive Director and the Budget Analysis and Review Committee (BARC) all resolutions deemed to have fiscal implications at least 24 hours before they appear on the Council agendas so that BARC can provide fiscal information as required in by ALA policy. Standing committees of ALA and Council presenting resolutions to Council will follow the same process of submission to the Executive Director and BARC. Committee resolutions need no second.*
4. *If a quorum is not present for a called Membership Meeting, those members who are present may convene themselves into a Membership Forum for the purpose of discussing matters of concern. The person who would have presided at the Membership Meeting may appoint a member to preside at the Membership Forum. Those members attending the Membership Forum shall determine their own agenda of matters to be discussed, except that the names of those being presented for memorials, tributes, and testimonials shall be read at the beginning of the last Membership Forum.*

VOTED, To support in principle the ALA Website Advisory Committee recommendations to Budget Analysis and Review Committee (BARC) on applying high priority funding levels for an accessibility review and web code data cleanup projects to the public web presence of the American Library Association. (ALA CD#34, ALA Website Advisory Committee Report)

VOTED, To reconsider Council's action on the ALA CD#35, Recommendation #4, which read:

"The elimination of Policy 6.16 (Virtual Members). In its place, enable appointment of full committee members who may attend meetings virtually

only. Make no new committee appointments or reappointments to ALA-level committees under Policy 6.16 after January, 2009, and COO should not authorize addition of ALA-level committee members under Policy 6.16 after January, 2009. (Implementation of this recommendation requires revisions to Policy 4.5 (contained in Recommendation 5, ALA CD #35.5). In preparation for implementation of this recommendation, charge the new task force described in ALA CD#35, Recommendation #16 to make recommendations concerning issues such as appointment procedures, limitation to proportion of "e-participating" members on a committee; establishment of quorum, and any other measures specifically dealt with by Policy 6.16. The new task force should also address issues such as the extent of the Association's responsibility to provide electronic access for committee members to meetings of their committee, and the responsibility of those participating electronically to support their own access to meetings. Additionally, the new task force should consider whether a separate policy, specifically authorizing the appointment of committee members whose attendance will be electronic only needs to be written, or if revision of Policy 4.5 is sufficient. If a separate policy or additional change to existing policy is needed, the new task force should write it."

MOVED, To change date to eliminate Policy 6.16 (Virtual Members) after ~~January 2009~~ to after January 2010. (ALA CD#35, TFOEMP Recommendation #4).

By **CONSENT**, Substituted the above motion for the following: **"To change the date to eliminate Policy 6.16 to after the current appointment cycle at the close of Annual 2009."**

VOTED, To amend ALA CD#35, Recommendation #4, to read: "Make no new committee appointments or reappointments to ALA-level committee under Policy 6.16 after **the current appointment cycle at the close of Annual 2009**, and COO should not authorize addition of ALA-level committee members under Policy 6.16 **after Annual 2009.**"

VOTED, To further amend ALA CD#35, Recommendation #4 by eliminating the first two sentences, which read: **"The elimination of Policy 6.16 (Virtual Members). In its place, enable appointment of full committee members who may attend meetings virtually only"** and replacing them with: **"Request the Policy Monitoring Committee re-write Policy 6.16 to eliminate the two classes of committee members..."**

ADOPTED, ALA CD#35, Recommendation #4 as amended to read: **"Request the Policy Monitoring Committee re-write Policy 6.16 to eliminate the two classes of committee members."** Make no new committee appointments or reappointments to ALA-level committees under Policy 6.16 after **the current**

appointment cycle at the close of Annual 2009, and COO should not authorize addition of ALA-level committee members under Policy 6.16 after **Annual 2009**. (Implementation of this recommendation requires revisions to Policy 4.5 (contained in Recommendation 5, ALA CD #35.5). In preparation for implementation of this recommendation, charge the new task force described in ALA CD#35, Recommendation #16 to make recommendations concerning issues such as appointment procedures, limitation to proportion of "e-participating" members on a committee; establishment of quorum, and any other measures specifically dealt with by Policy 6.16. The new task force should also address issues such as the extent of the Association's responsibility to provide electronic access for committee members to meetings of their committee, and the responsibility of those participating electronically to support their own access to meetings. Additionally, the new task force should consider whether a separate policy, specifically authorizing the appointment of committee members whose attendance will be electronic only needs to be written, or if revision of Policy 4.5 is sufficient. If a separate policy or additional change to existing policy is needed, the new task force should write it.”

APPROVED, ALA CD#35, Recommendation #5, which read: Revise Policy 4.5 (Requirements for Committee Service) as follows:

4.5 Requirements for Committee Service

4.5.1 Membership. Except as specifically authorized, members of all ALA and unit committees, task forces, and similar bodies must be members in good standing of the group's parent organization.

4.5.2 Participation. Members of all ALA and unit committees, task forces, and similar bodies are expected to participate in the work of the group. Participation includes both attendance at synchronous meetings scheduled in conjunction with the Midwinter Meeting or Annual Conference or at other times during the year, as well as contributions through asynchronous communication methods that may be utilized by the group outside of formal meetings. Attendance at meetings may be in person, or through other means that enable synchronous communication.

4.5.3 Provision of explanation of absences. Members of all ALA and unit committees, task forces, and similar bodies are expected to provide explanation of their absences and/or inability to participate to the committee chair or unit secretary. Failure to provide adequate explanation of absences from two consecutive synchronous meetings or to participate otherwise in the work of the committee constitutes grounds for removal, upon request of the chair and approval of the appropriate appointing official or governing board.

VOTED, To refer ALA CD#35, Recommendations #6 through #16 to the ALA Executive Board to investigate general options for Council's consideration soliciting input from the ALA Executive Director, the Budget Analysis and Review Committee, and other bodies as the Executive Board deems necessary.

ADOPTED, the following three (3) action items contained in ALA CD#17.1, Policy Monitoring Committee (PMC) Report:

ITEM #1. At the 2008 Annual Conference, Council approved ALA CD#10, which restructures corporate membership by establishing two levels of corporate membership dues, \$500 and \$2,000, to take effect on September 1, 2008 and at the same time requested that the Policy Monitoring Committee to revise Policy 12, section 2, to read: "Corporate Members: Level 1: \$500; Level 2: \$2,000." Accordingly, PMC moves the following changes in the *ALA Policy Manual*:

12, Section 2. DELETE the formatted list under "Corporate Members:" and REPLACE it with the following list:

Level 1: Dues \$500 annually
Level 2: Dues \$2,000 annually

ITEM #2: Requirements for committee service. Recommendation #5 (CD35, Recommendation #.5) of the Task Force on Electronic Participation proposes a new policy on Open Activities.

DELETE the existing text of policy 4.5, and INSERT in its place the following:

4.5 Requirements for Committee Service

4.5.1 Membership. Except as specifically authorized (see Constitution and Bylaws VIII, Sec. 4) members of all ALA and unit committees, task forces, and similar bodies must be members in good standing of the group's parent organization.

4.5.2 Participation. Members of all ALA and unit committees, task forces, and similar bodies are expected to participate in the work of the group. Participation includes both attendance at synchronous meetings scheduled in conjunction with the Midwinter Meeting or Annual Conference or at other times during the year, as well as contributions through asynchronous communication methods that may be utilized by the group outside of formal meetings. Attendance at meetings may be

in person, or through other means that enable synchronous communication.

4.5.3 Provision of Explanation of Absences. Members of all ALA and unit committees, task forces, and similar bodies are expected to provide explanation of their absences and/or inability to participate to the committee chair or unit secretary. Failure to provide adequate explanation of absences from two consecutive synchronous meetings or to participate otherwise in the work of the committee constitutes grounds for removal, upon request of the chair and approval of the appropriate appointing official or governing board.

ITEM 3. Preservation Policy. At the 2008 ALA Annual Conference, Council adopted ALA CD#55, Resolution Adopting the Definitions of Digital Preservation, which read: "That the American Library Association adopts the definitions of digital preservation and the revised Preservation Policy for use on the web, verbally, in written policy statements, and other documents.

PMC MOVES that 52.2.1 be DELETED and REPLACED with the text that appears at the end of the PMC Report, ALA CD#17.

MOVED, ALA CD#37, Resolution on Understanding Gaza—One Conference, One Book, One Read, which read: "That the American Library Association (ALA), in the spirit of fostering historical and cultural understanding of the situation in Gaza amongst its members:

1. Request the Membership Meeting Committee to establish an ALA Reads working group, inviting representatives from the Diversity Council and the Social Responsibilities Round Table to work on the one conference, one book project.
2. Direct the working group to select for the Chicago 2009 annual conference a book highly regarded for its fair, respectful and accurate portrayal of the Palestinian people and their history for ALA members to read before annual, inviting the book's publisher to join the effort as a partner.
3. Set aside part of one ALA membership meeting at annual 2009 for a conversation on how libraries might best foster within our communities a more accurate understanding of the Palestinian people, their history and culture.

4. Promote this “Understanding Gaza – One Conference, One Book – ALA Reads” event throughout the membership of ALA via all print and electronic means at its disposal.
5. Instruct the working group to evaluate the event and make recommendations by Midwinter 2010 for possible continuation.

DEFEATED, Refer ALA CD#37, Resolution on Understanding Gaza—One Conference, One Book, One Read, to International Relations Committee for further review.

DEFEATED, ALA CD#37, Resolution on Understanding Gaza—One Conference, One Book, One Read.

ADOPTED, ALA CD#38, Resolution on Access for Physical Mobility Impaired Conference Attendees, which read:

1. “ALA adds the following paragraph to the end of policy #7.1.3, Conference Arrangements for Participants with Disabilities: Assistive devices for attendees with physical mobility impairments shall be made available by reservation. Devices not reserved in advance shall be made available on a first-come, first-served basis. Using whatever means necessary, these devices shall be located adjacent to the conference center’s main entrance or to the primary registration area for pick-up and delivery.”
2. ALA implements this policy in time for the July 2009 Annual Conference.

ADOPTED, ALA CD#39, Resolution on Accessible Computer Workstations at ALA Annual Conferences and Midwinter Meetings, which read:

“That the American Library Association (ALA) affirms:

1. That accessible workstations shall always be identified by raised identifier flags extending from the monitors of those workstations.
2. That accessible workstations shall always be placed in the first seat in the first row of computer clusters made available to event attendees.
3. That these instructions shall be placed into ALA Policy 7.1.3.

MOVED, ALA CD#40, High Speed Internet Wireless Access at Conference Hotels, which read:

1. Directs the ALA Executive Director to require wireless Internet connection at no additional charge for all hotels in the ALA Hotel block; and
2. That this be implemented as soon as practicable.

By **CONSENT**, Amended ALA CD#40, High Speed Internet Wireless Access at Conference Hotels, to read:

1. Directs the ALA Executive Director to **negotiate for** ~~require~~ wireless Internet connection at no additional charge for all hotels in the ALA Hotel block.
2. That this be implemented as soon as practicable.

DEFEATED, ALA CD#40, High Speed Internet Wireless Access at Conference Hotels, as amended to read:

1. “Directs the ALA Executive Director to **negotiate for** wireless Internet connection at no additional charge for all hotels in the ALA Hotel block.
2. That this be implemented as soon as practicable.”