

Nevada Library Association Board Meeting
Enterprise Library 25 E. Shelbourne Ave. Las Vegas, NV 89123
January 20, 2011

Internet Conferencing through dimdim Software Company

Voting Members Present: Barbara Mathews (President), Robbie DeBuff (President – Elect), Joan Vaughan (Past-President), Lisa Phelan (Exec. Secretary), John Crockett (Finance), Larry Johnson (Treasurer), Leona Vittum-Jones (NSCLS), Ann LaGumina (Southern District)

Advisory Nonvoting Members, Officers and Committee Chairs Present: Sara Jones (ALA Delegate), Cyrus Ford (CAPTAIN), Betsy Johnson (SRP), Lisa Gibson (ACTION), Arlene Caruso (RAISON), Lexi McEwen (Bylaws), Eva Stowers (Intellectual Freedom), Kathy Rush (Membership), Jana MacMillan (Nominating), Tam Anderson (Publicity), Joy Gunn (NLA Webmaster), Steve Dimoulas (Scholarships)

Call to Order- Joan Vaughan called the meeting to order at 1:01 pm and passed the meeting over to 2011 NLA President Barbara Mathews.

Changes and Approval of Agenda- Barbara Mathews proposed the following agenda changes: New Business Item 1 and 2 regarding new treasurer and 2011 Fiscal Budget will be given after Treasurer's Report. New Business Item was added: Discussion and possible board action regarding voting status of Past-President. Robbie DeBuff motioned to approve agenda as amended. John Crockett seconded. Approved (8 – 0).

Welcome and Introductions: Barbara Mathews welcomed everyone. Those joining the meeting via dimdim web conferencing were acknowledged followed by those present at the meeting who introduced themselves and stated their office position. Treasurer, Larry Johnson, will be leaving the meeting early.

Treasurer's Report – Joan Vaughan presented the 2010 Treasurer's Report in lieu of Ed Feldman who could not be present. Membership revenue for 2010 was \$10,200 a drop of \$2,600 from 2009. 2010 operating expenses were \$14,500 half of the estimated budget. The majority of funds approximately \$6,000 were spent on conference travel expenses by the ALA Delegate, President and President-Elect. Memberclicks and Publicity/Newsletter Publishing expenses were each approximately \$3,100. License plate funds at the beginning of the year were \$29,000 received approximately \$7,000 income of which 10,500 were spent on scholarships and Summer Reading Program kits. Unfortunately, the NLA conference cost approximately \$13,000. Overall NLA spent approximately \$7,000 more than it took in. Currently, there is \$89,000 in the account \$25,000 is license plate money. This year NLA will have legislative expenses. Lastly, Ed advised NLA to bring future operational revenues and expenses more in line so that NLA can be self supporting and not depend on the revenue generated from the annual conference.

Discussion and possible board action of the switchover of the Treasurer's position and authorizing the change of signers on the bank account – Barbara Mathews stated that this agenda item needs to be approved so the new NLA Treasurer, Larry Johnson, can take over the Treasurer position from Ed Feldman and be an authorized signer on behalf of NLA bank accounts. Joan Vaughan

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motioned to accept the new officer and approve the Finance Chair and Treasurer as authorized signers for the NLA bank accounts. Ann LaGumina seconded. Approved (8 – 0).

Discussion and possible Board action of fiscal 2011 Budget -Larry Johnson stated the projected 2011 Budget is \$10,500 and expenses projected to be \$35,365. License plate funds on hand are \$25,223. Income projected to be \$6,000 making the total income amount \$31,223. Two License plate expenses are \$4,000 from the Summer Reading Program and \$5,000 from Scholarship. The projected conference income is \$24,000; currently the conference expenses are unknown. The combined income for NLA is \$66,000 and the projected expenses are \$80,900 creating a significant difference. John Crocket added that NLA pays \$1,750 to Nevada News Service every year and Tam Anderson suggested that other options might be explored to save expenses. Nevada News Service provides 6 – 10 news article publishing library events. Budget items also discussed were funds paid to government relations, Memberclicks credit card processing charges, and moving the NLA Newsletter to a HTML email format. Barbara Mathews motioned to drop publicity \$1,750 funds and work with Tam Anderson to promote library publicity and NLA. Robbie DeBuff seconded. Approved. (8 – 0) John Crockett motioned to approve the amended 2011 Budget. Ann LaGumina seconded. Approved. (8-0)

Public Comment – Barbara Mathews and Robbie DeBuff apologized for the technical difficulties to those members attending the meeting through dimdim web conferencing.

Old Business:

Discuss the results of the Nevada Libraries Snapshot Day, October 28, 2010 – Joan Vaughan thanked Joy Gunn for putting the Nevada Library Snapshot Day website together. Public, school, and academic libraries participated by posting photos and statistics. Overall, it was a great first project. Statistics collected included: volunteer hours, circulation for the day, and database usage. The results can be used for library advocacy with governing elected officials.

Discussion and possible Board action regarding proposed internal audit procedures – John Crockett stated the NLA Bylaws currently require an internal audit every year and an external audit every five years. As a nonprofit the state does not require an external audit. Last external audit was conducted five years ago. Discussion included finding accountants who provide pro-bono work or approaching university accounting students. In order to change Bylaws it must be presented to NLA membership for a vote. NLA does contain an account check and balance system by appointing two officers (Finance and Treasurer) who oversee the NLA bank accounts. Joan Vaughan motioned that an NLA internal audit will be conducted by the NLA's Present, Elect and Past Presidents including the Treasurer or Finance Chair. John Crockett seconds. Approved (7-0).

Discussion regarding locations of 2012 and 2013 NLA Conferences – 2012 NLA Conference will be held in Southern Nevada. Robbie DeBuff announced Lexi McEwen as the 2012 NLA Conference Chair. Robbie plans to create a conference with more internet web-based archival content and saving costs by

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holding the conference in a city or government building. The 2013 NLA Conference will more than likely be held in Northern Nevada.

Discussion regarding ALA Conference in Las Vegas in 2014 – Joan Vaughan sent an email last October to ALA conference services exploring possible NLA and ALA joint activities during the 2014 ALA Conference. ALA suggested NLA could hold an exhibit booth or a preconference. Conference plans can be discussed after the midwinter 2011 meeting. Barbara Mathews mentioned that piggy-backing on the ALA 2014 Conference will be a big NLA money saver.

Discussion and possible board action regarding possible future MPLA Conference – Looking to hold a future joint convention with MPLA, Robbie DeBuff will contact and propose to schedule a joint conference. No Action.

Discussion and possible Board action regarding NYRA Format – Barbara Mathews read from October's meeting minutes which state that NYRA had proposed to allow an extended time to secure a NYRA award winner to the NYRA Luncheon. The current NYRA representatives were not in attendance so any NYRA Board action remains undetermined. No Action.

Break 2:22 pm Restart: 2:34 pm

New Business:

Discussion NLA Elections language in the Bylaws – Jana MacMillan proposed Nevada Bylaw changes regarding Nominating Officer stating the Bylaws refer to this a "Nomination Committee" of two candidates and suggested revising the Bylaw to reflect how the position is actually chosen with realistic meeting and communication options. Since Bylaws are voted by NLA membership it was proposed to combine this Bylaw change along with other Bylaw changes together as a vote. Barbara suggested it was time to modernized NLA Bylaws noting the last time the Bylaws received an overview was in 1996. This item was tabled for further investigation and will be placed in the October meeting agenda and then presented to the Membership for a vote. No Action.

Discussion of the upcoming MPLA election – There are three candidates running for this position. Barbara Mathews encouraged everyone to participate by voting on the NLA website.

Discussion and possible Board action of letter received from Mr. Fred Voltz regarding NLA issues – A letter written by Fred Voltz suggesting a statewide integrated circulation system was discussed. Although each district is autonomous Mr. Voltz may participate in interlibrary loan which provides constructive and cost-effective methods of delivering library materials to every Nevada citizens. Barbara Mathews will respond to Mr. Voltz by letter.

Discussion regarding 2011 Conference, October 7-8 in Carson City – Barbara Mathews said the 2011 NLA Conference will be held in the legislative building while portions might be held at the remodeled Nugget. The lobby of the Nevada State Library is no longer available. NYRA will be scheduled

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Saturday, October 8 so school librarians can attend. There may be a preconference October 6th, while October 7th will be a full conference day. City Center may be the conference hotel.

Discussion of Library Day at the Nevada Legislature on April 13, 2011 in Carson City - Barbara Mathews received confirmation on this date. There will be a luncheon reception for the legislature at the Nevada State Library lobby. Sara Jones is in charge of event.

Discussion and possible board action of voting status of pass president – Currently, there is an even number of voting members which could potentially result in a tie vote. Joan Vaughan stated that as Past-President and in an advisory role she recommended this position move to a non-voting status. Robbie reminded everyone that if passed this item will need to be a Bylaw handbook change voted by members. Robbie DeBuff motioned that Past –President remain on the executive board but serve in a non-voting capacity. Leona Vittum-Jones seconded. Approved. (7-0).

(2:08)

Delegate/Councilor Reports:

ALA Councilor – No Report

MPLA Councilor – No Report

District Reports:

Northeast - Vacant

Northwest – No Report

Southern – Four planned programs: Job Stress Workshop held Feb. 3; Best of the Best: Storytimes at Paseo Verde Library April 20, 2:00 – 4:00 pm.; Special Collections: Patents May 11 at Clark Co. Library; Spanish for Library Staff Aug. 23 2:00- 4:00 pm at Las Vegas Library. Game Night, an NLA social event, will be held June 24, 6:00 – 9:00 pm at Paseo Verde Library friends and family member are invited. Robbie DeBuff and Lexie McEwen will present Library Future Trends at the NLA Conference.

Section Reports:

NCRL – No Report

NSCL – No Report

PLATO – No Report

Interest Groups:

ACTION – No Report

CAPTAIN – No Report

SRP – Library SRP Kits to support last year's theme, Make a Splash, were dispersed to each library district. Summer Reading workshop was held February 26, 2010. Betsy Johnson attended the Collaborative Summer Library Program. Two upcoming slogans were chosen: Dream Big-Read and Underground.

GODIG – No Report

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NNAG – No Report

NYRA – No Report

RAISON – Requested NLA funds for upcoming NLA Conference programs.

REAL – No Report

Appointed Officers/Standing Committee:

Archivist – No Report

Awards – No Report

Bylaws – No Report

Elections – No Report

Government Relations – Lobbyist is secured for April

Intellectual Freedom – There was good attendance at the Intellectual Freedom Workshop held at the Green Valley Library.

Library Planning – Vacant

Membership – Barbara Mathews would like to reach out to academic libraries

Nominating – No Report

Personnel Development – Currently working on a Personnel Development website.

Publications – No Report

NV Libraries Editor – No Report

Publicity - No Report

Scholarship – There are three applicants- application cutoff is Aug. 23.

AD-Hoc Committees:

ADA - No Report

Cultural Diversity - No Report

Meeting adjourned 3:35 pm.