

**NLA SCHOLARSHIP
REQUEST FOR REIMBURSEMENT**

Please send two copies of the completed form to:

Michelle Mazzanti
Paseo Verde Library
280 S. Green Valley Parkway
Henderson, NV 89012

Date: _____

Name of person submitting request: _____

Amount of original award: \$_____

Tuition payments:	\$_____
Expenditures for textbooks and other required course resources:	\$_____
Total reimbursement requested:	\$_____

Please attach original receipts (make copies of receipts for your own records).
Please note: For reimbursement of class materials other than textbooks, a copy of the course syllabus must be attached to this form to verify that the items were required by the instructor.

Please make reimbursement check payable to:

Name: _____

Address: _____

Telephone: _____ E-mail: _____

Finance Chair approval: _____ Date: _____

Treasurer paid (amount): _____ Date: _____

Treasurer signature: _____